

Buckeye Lake Village Council Meeting Minutes  
Held in Council Chambers, streamed live on Facebook  
**September 23, 2024**

**Call to Order:** By Council President John Lemmon 7:00p.m.

**Pledge of Allegiance and Moment of Silence:** Led by Council President John Lemmon.

**Roll Call:** Present: Don Cable, Kellie Green, Douglas Keener, John Lemmon, Sue Wadley

Absent: Deb Julian (excused), Tom Wolfe (excused)

**Staff Present:** Linda Goodman, Mayor; Samantha Torres, Clerk of Council; Amanda Hoppel, Clerk Treasurer; Jason Harget, Police Chief; Jerry Brooks, Interim Fire Chief; Toby Miller, Public Works Superintendent; Kevin Strang, Zoning Inspector; Rex Adkins, Code Enforcement Officer

**Approval of Regular Council Meeting Minutes:** Motion by Councilor Cable, seconded by Councilor Green, to approve the September 9, 2024 regular council meeting minutes.

**Roll call vote:** Yes: Keener, Lemmon, Wadley, Cable, Green

**Abstain:** 0; **Nays:** 0; **Motion Passed 5 - 0**

**Approval of Clerk Treasurer's Report:** Motion by Councilor Keener, seconded by Councilor Wadley, to approve the Treasurer's report dated September 20, 2024.

**Roll call vote:** Yes: Keener, Lemmon, Wadley, Cable, Green

**Abstain:** 0; **Nays:** 0; **Motion Passed 5 - 0**

**APPOINTMENTS AND PRESENTATIONS:** None.

**COUNCIL STANDING COMMITTEE REPORTS IN THE FOLLOWING ORDER:**

**Finance Committee:** Absent; no report. Next meeting October 14 at 5:30pm.

**Public Safety Committee:** Absent; no report.

**Public Service Committee:** Report given at previous meeting. Next meeting first Monday of October at 6:30pm.

**Rules Committee:** No report.

**Community Development Committee:** Update on charter change. That document is in its final steps. Printing company should have it to Councilor Green by morning and she will send that to council. Ended up being \$2,493, may need to replenish that fund. Should be printed tomorrow and mailed out by the end of the week.

**Personnel Committee:** Nothing to report.

**Report of Council President:** President Lemmon read his written comments that are included in the meeting minutes binder about PMUD rezoning, foothold trap legislation, and fire department gratitude.

**REPORT OF VILLAGE OFFICIALS – WRITTEN OR VERBAL**

**Police Department – Chief Jason Harget:** Chief Harget is proud to say he completed a background investigation for a new officer. New officer will be at the next council meeting for swearing in. Cruiser 805 was

taken into service for wear and tear items; a little over \$2,000. Cruiser was purchased around same time as truck was purchased. Truck is in service; it was taken in for some minor body issues. This is all covered under his current budget and he thinks they will be okay until the end of the year with the budget for maintenance and repair issues. Councilor Wadley asked are we still looking into a car replacement program over the next 5 years? Chief said yes, that is one of his capital items for the budget. Looking at replacing the black and white vehicle that was here before he came here.

**Fire Department – Interim Chief Jerry Brooks:** Report submitted – included last month's runs. They have had some people in the firehouse to help clean, including the Rutons and the Millers. Replaced a garage door. Engine 922 is being serviced with parts coming in. Security issue on the back door that they are looking into. Going through trucks to get equipment updated. Do not have proper equipment on one truck to be designated as a rescue. Working on a third party to have inventory handled. Mayor says this needs to be done as soon as possible, per the solicitor. Chief's vehicle is in pretty bad shape. They will talk about that for next year's budget. Station is always open - feel free to stop in and see how it is doing. Trying to make the best out of the department. New flowers out front. They will be picking up more runs. Our firefighters help other communities as well. Councilor Wadley – Engine 921 – what do we need to do to get it back to a rescue vehicle? Chief believes they do not have enough adequate training right now. Would need to make a list of equipment needed in order to make it an adequate rescue vehicle.

**Public Works – Super Intendent Toby Miller:** Union Avenue paving should be scheduled in the next few weeks. It may coincide with another paving project on Lakeview that starts next week. Sensus meter and radio upgrade is finally complete. Everything has been reprogrammed and switching water meter readings over to a different frequency. Our water guys are out doing GPS updates on meter points. Thursday 26th should have notification from ODWA on storm water project. Once the committee meets and signs off on it, then we can tell contractors to proceed, still 4-6 weeks out from that but they cannot sign off on that until they receive notice to proceed. Waiting on a committee to entertain how we will proceed (at-risk or traditional) for the building of the service building at the Mill Dam site. That will be put on the Public Service committee meeting. Councilor Cable – crosswalk signs on Route 79, some people were asking if the lighting can be changed. Toby said that is the way the lights should be based on data and it is better for the drivers to see. It was also asked for signage that this is a golf cart community so that people know there are golf carts pulling in and out. Need to see what other communities are doing and need some examples.

**PARKING LOT PAVING** – We have a quote. In order to do that, we would need two pieces of legislation. Toby – the contractor said this quote is for doing it while they are already here for another paving project to cut down on travel for them. The fabric or not the fabric paving – fabric = keeps the cracks from coming up; seals it. Could have legislation on the 14<sup>th</sup>. Law General may not have until Spring. Get all the facts together for Public Service Committee meeting to see what we can do or put it in the budget for next Spring.

**Parks and Recreation – Annetta Macedonia:** No representative; no verbal report.

**Code Enforcement – Rex Adkins:** Written report submitted. A lot of updates on the condemned properties. Only about 5 unsafe structures. All vacant. Some boarded up. Some are still under legal action with the attorney. A lot of them that have been torn down now have brand new homes on them. Good thing to get rid of blights in the community. Lack of rain has delayed nuisance grass cutting. Sitting down with new fire chief to see what needs to be done to complete short-term rental fire inspections.

**Zoning – Kevin Strang:** Report submitted. Numbers lower than usual.

**Planning & Zoning / BZA Commission – Tom Price:** Absent, no report.

**Report of Mayor Goodman:** The Special Events Committee met again to discuss Trunk or Treat and Christmas in the Village events. Check website for detail updates. Working with HR and new Interim Fire Chief to move the Fire Department forward with staffing, cleaning, and inventory. Met with PirateFest organizers with Police Chief. Going to be three days this year - May 16, 17, 18<sup>th</sup> with expanded trade show and parking. She attended Buckeye Lake Civic Association Fall dinner and BLRC board meeting. Department head meeting was held. Doors on the fire house – Mayor and Toby met with DMO Security who replaced our locks and new keys and they are looking at replacing the new doors at the fire house to get everything secure. A lot of changes recently, so it was time to bring everything up to where it needs to be. Got pricing today for what those would cost. Councilor Wadley – why are the doors not working? Toby – there is a door that has mechanical issues and one is old. Quote is to update access control. Mayor reminded everyone that there will be a town hall meeting on October 3rd at 7pm – State Representative Kevin Miller, along with Licking County Auditor Michael Smith and Chief Deputy Auditor Brad Cottrell will be present to talk and answer questions about the upcoming police levy on the November election ballot.

**Citizen’s Comments Regarding Legislation on Tonight’s Agenda:** None.

## **ORDINANCES**

### **Ordinances for 3<sup>rd</sup> Reading –**

**Ordinance 2024-48** - AMENDING ORDINANCE 2024-10 PERMANENT APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY.

Motion by Councilor Green, seconded by Councilor Cable to adopt Ordinance 2024-48.

**Roll call vote:**                      **Yes:** Keener, Lemmon, Wadley, Cable, Green  
**Abstain:** 0;                      **Nays:** 0;                      **Motion Passed 5 – 0**

### **Ordinances for 2<sup>nd</sup> Reading –**

**Ordinance 2024-50** – AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN ADR & ASSOCIATES, LTD. AND THE VILLAGE OF BUCKEYE LAKE FOR LAND SURVEYING, CIVIL ENGINEERING, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE FIRST STREET WATERLINE EXTENSION PROJECT, AND DECLARING AN EMERGENCY.

Motion by Councilor Cable, seconded by Councilor Keener to suspend the rules.

**Roll call vote:**                      **Yes:** Keener, Lemmon, Wadley, Cable, Green  
**Abstain:** 0;                      **Nays:** 0;                      **Motion Passed 5 – 0**

Motion by Councilor Cable, seconded by Councilor Keener to adopt Ordinance 2024-50.

**Roll call vote:**                      **Yes:** Keener, Lemmon, Wadley, Cable, Green  
**Abstain:** 0;                      **Nays:** 0;                      **Motion Passed 5 – 0**

**Ordinance 2024-51** - AMENDING ORDINANCE 2024-10 PERMANENT APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY.

Motion by Councilor Cable, seconded by Councilor Wadley to suspend the rules.

**Roll call vote:**                      **Yes:** Keener, Lemmon, Wadley, Cable, Green

**Abstain: 0; Nays: 0; Motion Passed 5 – 0**

Motion by Councilor Keener, seconded by Councilor Green to adopt Ordinance 2024-51.

**Roll call vote: Yes: Keener, Lemmon, Wadley, Cable, Green**

**Abstain: 0; Nays: 0; Motion Passed 5 – 0**

**Ordinances for 1<sup>st</sup> Reading –**

**Ordinance 2024-52** - AMENDING ORDINANCE 2024-10 PERMANENT APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY.

Motion by Councilor Keener, seconded by Councilor Cable to suspend the rules.

**Roll call vote: Yes: Keener, Lemmon, Wadley, Cable, Green**

**Abstain: 0; Nays: 0; Motion Passed 5 – 0**

Motion by Councilor Keener, seconded by Councilor Green to adopt Ordinance 2024-52.

**Roll call vote: Yes: Keener, Lemmon, Wadley, Cable, Green**

**Abstain: 0; Nays: 0; Motion Passed 5 – 0**

**Ordinance 2024-53** – AN ORDINANCE SETTING THE COSTS FOR THE CERTIFICATE OF REGISTRATION FEE AND THE CONSTRUCTION PERMIT FEES FOR THE RIGHT-OF-WAY PROGRAM AND DECLARING AN EMERGENCY.

**Discussion:** Toby stated this is part of the right-of-way program where we set fees for the utilities to have their utilities in our right-of-way. All the major utilities are charged per mile for their lines or equipment to be in our right-of-way. It takes so long sometimes because the fee is a reimbursement-type product. We have to give a lot of data to the consultant and he has to put it all together. We can be reimbursed for mowing, OUPS tickets, if we go and do standbys with utility companies. There is a lot that goes into making those numbers. We cannot send out our invoices until this is passed by council. This is what is used for a good majority of our projects. Once this is approved, we can bill for it. We bill once a year at the end of the year.

Motion by Councilor Keener, seconded by Councilor Cable to suspend the rules.

**Roll call vote: Yes: Keener, Lemmon, Wadley, Cable, Green**

**Abstain: 0; Nays: 0; Motion Passed 5 – 0**

Motion by Councilor Keener, seconded by Councilor Cable to adopt Ordinance 2024-53.

**Roll call vote: Yes: Keener, Lemmon, Wadley, Cable, Green**

**Abstain: 0; Nays: 0; Motion Passed 5 – 0**

**Ordinance 2024-54** – AN ORDINANCE AMENDING THE VILLAGE OF BUCKEYE LAKE EMPLOYEE HANDBOOK POLITICAL ACTIVITY POLICY.

**Discussion:** Councilor Wadley stated this is a recommendation from the Personnel committee.

This will move to a second reading.

**RESOLUTIONS**

**Resolutions for 3<sup>rd</sup> Reading** – None.

**Resolutions for 2<sup>nd</sup> Reading** – None.

**Resolutions for 1<sup>st</sup> Reading** – None.

**UNFINISHED BUSINESS** – None.

**NEW BUSINESS** – None.

**CITIZEN'S COMMENTS** – None.

**COUNCIL MEMBER COMMENTS** –

**Councilor Keener** – Thanked Fire Chief for excellent report. Appreciates that.

**Councilor Lemmon** – No comments tonight.

**Councilor Wadley** – Thanked everyone. A lot of changes and transitions; thanked all who have been involved in that - Mayor, Council, staff - thanks for all you're doing.

**Councilor Cable** – Agrees with what has been said. Buy local. Be careful on water; it is extremely shallow. We got some rain last night. Support the whole region.

**Councilor Green** – Thanks as always to our first responders. Welcome again to new Fire Chief. Sees them in the village. Thank you to all officials that work to make this village whole. Thanks to staff who has always helped her when she has needed help or advice. The village is a good place to be.

Council President Lemmon called for an executive session, with no objections, to discuss legal matters.

Police Chief Harget and Mayor Goodman were invited into the session.

Council entered into executive session at 7:48pm.

Council entered back into open session at 8:14pm.

**Adjournment:** Motion by Councilor Cable, seconded by Councilor Keener, to adjourn the meeting. All in favor. Meeting adjourned at 8:14pm.

**NEXT MEETING:** Regular Council Meeting – October 14, 2024

  
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Samantha Torres, Council Clerk

  
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John Lemmon, Council President