

**Buckeye Lake Parks and Recreation Commission
APPLICATION FOR PARK FACILITIES PERMIT**

Permit #: _____

Name of Applicant / Responsible Party: _____

Company or Organization Name: _____

Address: _____

Phone Number(s): _____

Email: _____

LOCATION OF PROPOSED ACTIVITY (check what applies):

☐ Ryan-Braden Ball field ☐ Ryan-Braden Shelter ☐ Pavilion ☐ Recreation Center

Date of Event: _____

Duration of Event: ☐ 4 hours ☐ All Day ☐ Evening Only ☐ Other

Time of Event: From: _____ to _____

State ID/Driver's License # _____

Event Description: _____

Number of Attendees: _____

Special Requests: _____

By signing below, applicant agrees to comply with all rules and regulations for use of Park facilities.

APPLICANT'S SIGNATURE: _____

DATE: _____

Applicant may submit or mail completed application to The Village of Buckeye Lake, 5192 Walnut Road, S.E., PO Box 27, Buckeye Lake, Ohio 43008. For any questions, you may contact the Village Office at 740-928-7100 or email parks&rec@buckeyelakevillage.com

All fees shall be payable to: The Village of Buckeye Lake and enclosed with this application.

Parks and Recreation Permit Fees and Authorization – Check applicable Box

Ryan-Braden Park Shelter

☐ No Fee

Ball Field

☐ \$250.00 Limited Seasonal Rate ☐ \$500.00 Seasonal Rate ☐ Other _____

Pavilion

☐ \$75.00 Half Day ☐ \$125.00 Full Day ☐ \$100.00 Evening only between 6p.m. and 11p.m.

Recreation Center

☐ \$125.00 Weekday (Monday-Thursday) ☐ \$175.00 Weekend (Friday-Sunday) and Holidays

☐ \$50.00 Local Civic Group Meeting - if multiple dates, please attach schedule

Please choose a 4-digit Recreation Center Door Entry Code: _____ (*)

Total Amount Due: \$ _____ .00

OFFICE USE ONLY

Reserve Date: _____ Event Time: _____ Approval Date: _____ Amount Paid: \$ _____ .00

BL Resident Authorization Approval: ☐ Yes ☐ No

(No Fee for Use of the Ryan-Braden Shelter)

Payment Type: _____

Permit Approval: ☐ Yes ☐ No

Authorized by: _____

Date: _____