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COMPLAINT/COMMENDATION FORM

Name:

Address:

Phone Number:

Complaint

Commendation

Officer Name/Badge #:

Incident Details

Department Personnel Accepting Form

Date

Notarization

State of OHIO

County of _____

The undersigned affiant of this form hereby swears that the content and information of this form are true and correct to the best of their knowledge.

Dated this _____ day of _____, 20__

Affiant Signature

Notary Public

(Seal)

My Commission Expires: _____

Officer Complaint/ Commendation Information

Officer Complaint Process and Warnings

Ohio Revised Code Sections Relating to Falsifying Officer Misconduct Reporting

- Section 2917.32(A)(3) No person shall report to any law enforcement agency an alleged offense or other incident within its concern, knowing that such offense did not occur.
- Section 2921.13(A) No person shall knowingly make a false statement, or knowing swear or affirm the truth of a false statement previously made when any of the following apply:
The statement is made with purpose to mislead a public official in performing his function.
- Section 2921.15(B) No person shall knowingly file a complaint against a peace officer that alleges that the peace officer engaged in misconduct in the performance of the officer's duties if the person knows that the allegation is false.

Formal Process

- This form may be downloaded from the applicable electronic resources provided by the Village of Buckeye Lake, Ohio.
- This form may be typed or handwritten.
- This form must be completed in its entirety, as failing to provide requested information will result in the denial of the submission.
- The form must be turned in at the Buckeye Lake Police Department located at 5200 Walnut Road Buckeye Lake, Ohio 43008.
- Accepted forms will be immediately provided to the appropriate investigatory authority described in BLPD Policy 1026- Organizational Integrity.
- Generally, all complaints filed with BLPD are investigated and resulted within sixty days of the submission, however based on extenuating circumstances the Chief of Police may required an extension for the investigation.
- When applicable, all collective bargaining rights of the employee will be upheld as this investigation is conducted.

Officer Commendation Process

- This form may be downloaded from the applicable electronic resources provided by the Village of Buckeye Lake, Ohio.
- This form may be typed or handwritten.
- This form must be completed in its entirety, as failing to provide requested information will result in the denial of the submission.
- The form must be turned in at the Buckeye Lake Police Department located at 5200 Walnut Road Buckeye Lake, Ohio 43008.
- Accepted forms will be immediately provided to Chief of Police for consideration.
- It is **not** required for the person submitting this report to have the notarizations section completed, as the signature of the Department Personnel Accepting will be sufficient.
- The Chief of Police will review the form against the BLPD Code of Conduct and Policy and Procedures to determine if acknowledgment of the officer publicly or privately is appropriate.