

Buckeye Lake Village Council Meeting Minutes
Held in Council Chambers, streamed live on Facebook
November 8, 2021

Call to Order: By Council President Geiger at 7:18 p.m.

Pledge of Allegiance and Moment of Silence: Led by Council President Geiger.

Roll Call: Present: Kitty Zwissler (0,0), Don Cable (0,0), Bill French (0,0),
(Consecutive, Total Absences) John Geiger (0,0), Linda Goodman (0,0), John Lemmon (0,1),
Tom Wolfe (0,1)

Staff Present: Mayor Peggy Wells; Jennifer Dennis, Clerk/Treasurer; Samantha Torres, Clerk of Council;

CITIZEN'S COMMENTS: None.

Approval of Council Meeting Minutes: Motion by Councilor French, seconded by Councilor Zwissler, to approve the October 25, 2021 regular council meeting minutes.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Wolfe

Abstain: Lemmon; **Nays: 0;** **Motion Passed 6 – 1 – 0**

Treasurer Jennifer Dennis told council that she is working on reconciliations for October and will have that for the next meeting. She will be meeting with traveling clerk Melanie Smith on Wednesday and Thursday of this week to receive assistance on preparing the 2022 budget.

Approval of Clerk Treasurer's Report: Motion by Councilor Zwissler, seconded by Councilor Cable, to approve the Treasurer's report dated November 4, 2021.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe

Abstain: 0; **Nays: 0;** **Motion Passed 7 – 0**

APPOINTMENTS AND PRESENTATIONS: Bryan Bonkowski – branch manager of the Buckeye Lake North Valley Bank - spoke briefly to council about options aside from bank accounts that North Valley has to offer their business customers and their employees. He mentioned retirement plans and a workplace rewards program at no cost to the village (which includes perks and rewards for employees such as discounts on loans, interest-bearing five-star checking, reduced closing costs on loans, and cash back). Christopher Neece from AFLAC talked about supplemental insurance at no cost to the employer or the employer can pay for it for the employees. They passed around information on a 457(b) retirement plan for the employees that is similar to a 401(k) plan where the employer does not have to make contributions to it unless they choose to.

COUNCIL STANDING COMMITTEE REPORTS:

Finance Committee: Budget coming up quickly and there will be meetings held to speak about it. Jennifer Dennis is working on putting together budget packets. Next Finance Committee meeting will be changed to November 22nd at 5:30pm to begin to organize the budget and take a look at proposals from department heads. There will be another Finance Committee meeting at 5:30pm on December 6th that will be budget-only to make some final decisions on what to recommend to council.

Public Safety Committee: Tom Wolfe mentioned that he has not seen any action happening on the emergency access road from Cranberry Bay from the Landings at Maple Bay.

Public Service Committee: Next Public Service Committee meeting will be held on December 6th at 6:30pm. Last committee meeting was held on November 1st. Representatives from three refuse companies spoke at the meeting about trash contract bids for the upcoming year. The Committee recommended the lowest and best bid which was from Shackelford's Disposal. They talked about Cranberry Bay stormwater feasibility, going from \$6200 to \$47,000, they did not like the \$47,000 so it was sent back to ADR to narrow it down to 2 options. Update on North Bank West stormwater project where the cost is just under \$2million that will take place next year. Toby Miller discussed the service building design cost. Toby also discussed the Walnut Township Trustees Resolution 18 – 2021 regarding a Comprehensive Stormwater Prevention Plan and study for the North Walnut Township Floodplain Area, which the committee agreed to support. Toby gave a status update on the Municipal Bridge project, which should also begin next year. Toby gave an update on the Sensus system that automatically takes the water meter readings for the village.

Rules Committee: Meeting held on November 1st where the committee discussed ORC 713.11 which is about public meetings and the rules on how to conduct those. They discussed the process of electing council president and pro-tem, as well as new appointees to council. Don Cable will write the revision to the council rules for what they discussed that can then be recommended to full council.

Community Development Committee: No report.

Personnel Committee: Next Personnel meeting will be held on November 22nd from 6:15pm-7:00pm to discuss the remainder of what they could not get to in tonight's committee meeting, including council clerk and fire and police department stipends and raises. Tom Wolfe would like new council and new mayor to know that current council has discussed 2022 raises thoroughly. Linda Goodman said that a lot was also done in 2021 to begin to get cost of living raises. She said that the wages are not where they need to be, but they are getting better. The village has to do things within their budget. Personnel Committee recommended to council for an ordinance on November 22nd for vote the following 2022 raises at this time:

- 3% cost of living raise across the board, with the exception of those who have recently received a raise
- Service Department Supervisor – \$10 a week increase
- Street Supervisor – Range \$18-\$21
- Water Clerk – Range \$17-\$20
- Mayor - \$8400 a year stipend
- Council Members - \$100 increase in stipend in 2022, another \$100 increase in 2023 for the newly elected council members
- Fiscal Officer - \$1 an hour increase
- Zoning Inspector - \$800 a month stipend

Motion by Councilor Goodman, seconded by Councilor Wolfe, for council to receive the recommendation of pay level increases from Personnel Committee.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe
Abstain: 0; Nays: 0; Motion Passed 7 – 0

A pay level ordinance will be prepared for the next meeting. Jennifer Dennis asked if the Zoning Inspector was to be included.

Motion by Councilor Goodman, seconded by Councilor Zwissler, for council to accept the Personnel Committee's recommendation to increase the Zoning Inspector's stipend to \$800 a month, effective December 1, 2021.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe
Abstain: 0; Nays: 0; Motion Passed 7 – 0

Zoning Inspector stipend increase will be added to the pay level ordinance.

Report of Council President – John Geiger – No report.

Report of Mayor – Landings at Maple Bay is currently having utilities installed on Phase Two and she said the last thing that the principal partner said was that when the utilities in Phase Two were completed, that is when he would address the emergency road for Cranberry Bay. Mayor Wells thinks that for the Municipal Bridge project, it needs to be communicated in some way to the people who come to the village for Mopar that they should find another place to hold that event, due to all of the road closures and construction that will be happening in the coming year. Mayor Wells congratulated the new mayor elect, Jeryne Peterson. She said that Jeryne has asked her to work with her during the transition to update her on the projects and process.

ORDINANCES

Ordinances for 3rd Reading –

Ordinance 2021-52 – AN ORDINANCE TO DISPOSE OF UNNEEDED AND OBSOLETE ITEMS THAT ARE OWNED BY THE VILLAGE OF BUCKEYE LAKE, OHIO.

Motion by Councilor Lemmon, seconded by Councilor French, to adopt Ordinance 2021-52.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe
Abstain: 0; Nays: 0; Motion Passed 7 – 0

Ordinances for 2nd Reading –

Ordinance 2021-57 - AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENT WITH WACHTEL & McANALLY ARCHITECTS INC FOR ARCHITECTURAL SERVICES FOR THE VILLAGE OF BUCKEYE LAKE PUBLIC WORKS SERVICE BUILDING.

This will move on to a third reading.

Ordinances for 1st Reading –

Ordinance 2021-58 - AN ORDINANCE AWARDING A BID FOR EXCLUSIVE RESIDENTIAL TRASH COLLECTION SERVICES FOR THE VILLAGE OF BUCKEYE LAKE, OHIO, AND AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT FOR SAID SERVICES, AND DECLARING AN EMERGENCY.

Motion by Councilor French, seconded by Councilor Goodman, to suspend the rules.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon
Abstain: Wolfe; Nays: 0; Motion Passed 6 – 1 – 0

Motion by Councilor French, seconded by Councilor Zwissler, to adopt Ordinance 2021-58.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon

Abstain: Wolfe; **Nays: 0;** **Motion Passed 6 – 1 – 0**

Ordinance 2021-59 - AN ORDINANCE PROVIDING FOR ADDITIONAL ESTIMATED REVENUE FOR THE VILLAGE OF BUCKEYE LAKE FOR THE CALENDAR YEAR 2021 AND DECLARING AN EMERGENCY.

Motion by Councilor Lemmon, seconded by Councilor French, to suspend the rules.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe

Abstain: 0; **Nays: 0;** **Motion Passed 7 – 0**

Motion by Councilor Lemmon, seconded by Councilor Cable, to adopt Ordinance 2021-59.

Councilor Lemmon asked for a point of information about this ordinance from Fiscal Officer Jennifer Dennis. She said that both water CDARS were up for maturity. Toby Miller wanted to put \$25,000 in one and \$50,000 in the other, allowing \$75,000 to go into the CDARS account which she had to do on November 2, 2021 because that it when it was due, so that is retroactive. Transferring out from two accounts and into the CDARS accounts for any of Toby's future projects. She asked for anything in CDARS to be given to her in a month in advance.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon

Abstain: 0; **Nays: Wolfe;** **Motion Passed 6 – 1**

Ordinance 2021-60 - AN ORDINANCE PROVIDING FOR ADDITIONAL ESTIMATED REVENUE FOR THE VILLAGE OF BUCKEYE LAKE FOR THE CALENDAR YEAR 2021 AND DECLARING AN EMERGENCY.

Motion by Councilor Lemmon, seconded by Councilor Cable, to suspend the rules.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe

Abstain: 0; **Nays: 0;** **Motion Passed 7 – 0**

Motion by Councilor Lemmon, seconded by Councilor Zwissler, to adopt Ordinance 2021-60.

Councilor Lemmon asked for a point of information about this ordinance from Fiscal Officer Jennifer Dennis. She said that the Police department is doing a fund raiser, Shop with a Cop to raise money for Christmas toys. In order for them to do that, she has to make sure the money is appropriated into and taken out of the right account. She created a whole new account in the Police Department for the fund-raising money that she can write a check from and know how much is there. The \$2,000 on this ordinance is an estimation of how much they might receive in donations.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe

Abstain: 0; **Nays: 0;** **Motion Passed 7 – 0**

Ordinance 2021-61 – AMENDING ORDINANCE 2021-10 PERMANENT APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY.

Motion by Councilor Lemmon, seconded by Councilor French, to suspend the rules.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe

Abstain: 0; **Nays: 0;** **Motion Passed 7 – 0**

Motion by Councilor French, seconded by Councilor Goodman, to adopt Ordinance 2021-61.
Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe
Abstain: 0; Nays: 0; Motion Passed 7 – 0

RESOLUTIONS

Resolutions for 3rd Reading – None.

Resolutions for 2nd Reading – None.

Resolutions for 1st Reading –

Resolution 2021-20 - A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH HER LLC FOR THE LISTING AND AUCTION OF FIVE VILLAGE PARCELS AND THE DECLARATION OF AN EMERGENCY.

Motion by Councilor Geiger, seconded by Councilor Wolfe, to suspend the rules.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe
Abstain: Lemmon; Nays: 0; Motion Passed 6 – 1 – 0

Motion by Councilor Goodman, seconded by Councilor Wolfe, to adopt Resolution 2021-20.

Discussion: Councilor Zwissler asked if there was a minimum bid on the properties. Mayor Wells said she would be glad to address that question in executive session, setting a reserve price / minimum bid.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe
Abstain: 0; Nays: 0; Motion Passed 7 – 0

UNFINISHED BUSINESS:

I. Councilor Lemmon asked for an update on the roof repair for the Rec Center at 118 Third Street. Mayor Wells said she thinks they have received 2 roof repair estimates, with another about to be submitted. She said 3 bids are needed for each project – roof, plumbing, electrical, etc. There has also been a bid on HVAC and maybe another.

NEW BUSINESS:

I. Tom Wolfe suggested that the space at 5206 Walnut Road (the end of the municipal building) be turned into a garage for the police department. He spoke with the police chief he thinks he could get the cruisers in there and he said he spoke to Jennifer Dennis who said the budget might have enough money. Mayor Wells said it was talked about two years ago and the walls are not all fire walls, so would need the Fire Marshall from the State take a look and ventilation is an issue. Plans would need to be sent to Licking County Building Department.

Motion by Councilor Lemmon, seconded by Councilor Wolfe, to allow administration to move forward with looking for contractors for turning 5206 Walnut Road space into a garage for the police department.

Roll call vote: Yes: Zwissler, Cable, French, Geiger, Goodman, Lemmon, Wolfe
Abstain: 0; Nays: 0; Motion Passed 7 – 0

COUNCIL MEMBER COMMENTS:

Councilor Cable: Congratulated mayor-elect Jeryne Peterson and the new council members, Deb Julian, Kaye Hartman, and Max Thompson. Thanked the voters for voting in the election.

Councilor Lemmon: Congratulated mayor-elect Jeryne Peterson and the new council members. Thanked Councilor French for his hard work on the trash contract bid. Thanked Councilor Goodman for her hard work on the personnel raises. He would like the gossip to stop leaking into council chambers.

Councilor Goodman: Congratulated mayor-elect Jeryne Peterson and the new council members, Deb Julian, Kaye Hartman, and Max Thompson. Looks forward to working with them and moving the village forward in a positive way. Veteran's Day is Thursday. She is sad that we are not observing it or doing anything for it as a village. Hopefully there will be a Veteran's memorial at the pavilion someday soon. Thanked all veterans in the community. Thanked council clerk Samantha Torres who has been under a lot stress, additional work, a lot of demands made of her, especially on the day of the council meetings.

Councilor Geiger: Appreciates the veterans.

Councilor French: Welcomed new mayor and all new council members. Thanked Toby Miller for the hard work he has put in. Tody will have a rough year coming up with lots of projects. Thanked Samantha Torres for her hard work.

Councilor Wolfe: Congratulated mayor-elect and new council members. Hopes they enjoy what they have been elected for.

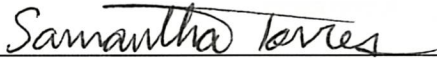
Councilor Zwissler: Reiterated all that Linda had to say. Congratulations and best wishes to all newly elected officials. Anything they can do to help, just ask. Veterans are important to our country. Thanked Samantha Torres for being very tolerant and doing a great job.

ADJOURNMENT: Motion by Councilor Cable to adjourn the meeting and seconded by Councilor Wolfe.

Motion passed unanimously.
Meeting adjourned at 8:37 pm

Ray Annarino was introduced as the point of contact for new trash company for the village, Shackleford's Disposal.

NEXT MEETING: Regular Council meeting on November 22, 2021


Samantha Torres, Council Clerk


John Geiger, Council President