

Village of Buckeye Lake Parks and Recreation Commission Meeting Minutes
Held in the Buckeye Lake Recreation Center
May 3, 2022

Call to Order: By Commission Chair Annetta Macedonia at 7:03 p.m.

Attendance: Present: Annetta Macedonia, Melissa Tevis, Sue Smith, Barb Sills, Mayor Jeryne Peterson, Parks and Rec Aide Samantha Torres

Absent: Kellie Green

Approval of Meeting Minutes: Motion by Sue Smith, seconded by Melissa Tevis, to approve the April 5, 2022 meeting minutes. Barb Sills abstained. All in favor. **Motion passed.**

Correspondence: A lot of correspondence and meetings per Annetta between her, Linda Goodman, Toby Miller, Jennifer Dennis, Mayor Peterson.

Budget Review: Budget was included with the meeting packet and per Annetta, everything in the budget is all good to go. A few new items have been added to it that commission members did not request. Project tracker and priorities list were also included in the meeting packet.

Restroom ceiling fans and lights are in. The earliest the floors can be put in is May 12th, as the installers are volunteers and they were waiting to have light in order to complete the work. Ceiling tiles – Melissa is working on. They will be here this month. Everything has arrived that has been ordered such as window blinds, chairs, and tables. Sue's husband Mike will work on installing window treatments soon. Permit is ready. Need to update rules and regulations for the Recreation Building. Waiting on second estimate for concrete for the handicap ramp and could be 5-7 weeks. Painting on the outside of the building has started but is dependent on weather for completion.

Melissa suggested a low-maintenance landscaping for the main flower bed in front. One tree on one side of the building and beds with black mulch; Hostas that bloom early and stay late; large black planters with annuals in them for some color that can be switched out; greenery screen to hide the heat pump; boxwood trees; 2-inch gravel edge next to the building to cut back on needing to weed eat. \$2,400 available to put in nice things. Melissa will work on measurements and pricing.

The parks will get a full-blown security system with cameras possibly in June. Need to figure out key distribution process until then. Melissa talked to Master-Lock representative who said they have all of the equipment for a box, a keypad, whatever is needed and can get pricing. Jeryne has Kessler Sign Company coming Thursday for proper signage. Barb showed a photo of the "Arboretum Entrance – 750 feet" sign at Dawes Arboretum as an example for possible signage at the pavilion / water tower entrance / exit because the hill there is dangerous when pulling out onto Mill Dam Road. New doors on the recreation building are installed. Second pickleball net added into the budget. Annetta had a meeting with Toby and Jennifer discussing that the building needs cleaned regularly and that will come from the budget. Barb suggested passing part of that cost and the cost of supplies to the renter. Annetta will tell Jennifer about what is needed for a cleaning person. Jeryne suggested an oven for warming food items. Sue said that the Fire Department said there would need to be a vent hood for an oven. Melissa suggested a chafing rack / holder with a warmer underneath and let the renter know the size of the disposable pan to bring. Melissa will get pricing on them. As a future idea, Melissa also suggested a health department approved incubator kitchen as something renters can use for cooking for a few hours. Park benches, seesaw, multi-function game tables are all good to purchase via the current budget.

Mayor Peterson received a letter from a resident living on 1st Street stating that high flying foul balls have been hitting his house. Coach of the traveling team suggested airport bird netting and told Annetta that if the village purchased it, he could install it. Toby Miller arrived and said he needs to see where he would want to put 1000 feet of airport bird netting to stop the foul balls as there are no posts to anchor that netting to right now. Needs to know which trailer it is and if that will actually remedy the problem. Toby passed out sketches of the ball park and the recreation center parking lots and explained gating for them to protect the park from vehicles. Posts along the recreation center and resident side of the park parking lot with 5 feet between them. Village owns the grass lot on Second Street which Barb suggested for overflow valet parking later. Toby explained the security / surveillance system, which 3 companies came to look into for the whole acreage. All of the park will be covered in all zones. Ryan-Braden Park restrooms can have a timed latch on them. System is expandable. New furnace put in for the kitchen. CO2 detector will be put in soon. Paving will happen in June. "No Parking" signage for the park parking lots to prevent long-term parking was suggested. Toby will look into what is legal to do for the Mill Dam signage. He also explained the long-term future plan for the area near the water tower and pavilion. Barb took an inventory and park audit. Kessler Sign Company can come to look at signage for the building.

Annetta asked for commission member opinions for naming the building because it was brought up at the previous council meeting. It was suggested to preserve the history within the building without a specific person's name since it was not just one person that was responsible for the history of the building and the programs within it. The commission members stated that the building has already been named "The Buckeye Lake Village Recreation Center" or "The Rec Center" by the Commission at a previous meeting, as stated in meeting minutes. It was also suggested to sell "sponsor a brick" to lay as part of the landscape for those who have had a hand in the history of the building. Toby Miller said that there are Lakewood students who could make the bricks. It was suggested to keep a memorabilia wall in the kitchen.

Motion by Barb Sills, seconded by Melissa Tevis, to encourage council to accept the Commission's decision to name the building "The Buckeye Lake Village Recreation Center" because it is an inclusive name that describes the purpose of the building and to accept that the Commission is discussing other ways to pay tribute to the many people who have contributed. All in favor. **Motion passed.**

Annetta will have Kellie continue research on a temporary liquor license. Temporary process for key distribution was discussed. Key pickup by the Friday before the event then dropped off at the Village Office directly after the event. \$25 charge if the key is not returned within 4 days post-event. It was suggested by Toby that the security deposit needs to be enough to afford a locksmith to re-key the door and part of the refund is making sure the key is returned. Barb has 30 pictures of graffiti, vandalism, and broken items around the park. Signage can be put up about graffiti. Will not make the May 15th opening deadline; possibly May 21st or Memorial Day weekend. Annetta will look to maybe order a glass bulletin board for either the park shelter or the Rec Center as a place for event calendar, reservation information, meeting postings, etc. Mayor Peterson explained about the intern the village is receiving soon from MORPC who can help with parks and looking for grants. Annetta will present at the next council meeting or she will brief Kellie to present to them.

ADJOURNMENT: Motion by Sue Smith to adjourn the meeting, seconded by Barb Sills.

Motion passed unanimously. Meeting adjourned at 9:12 pm

NEXT MEETING: June 7, 2022 7:00pm at the Recreation Center

Samantha Torres

Samantha Torres, Acting Secretary for this meeting

Annetta Macedonia

Annetta Macedonia, Chairperson