

Village of Buckeye Lake Parks and Recreation Commission Meeting Minutes
Held in the Buckeye Lake Recreation Center

June 7, 2022

Call to Order: By Commission Chair Annetta Macedonia at 7:03 p.m.

Attendance: Present: Annetta Macedonia, Sue Smith, Barb Sills, Parks and Rec Aide Samantha Torres

Absent: Kellie Green, Melissa Tevis

Approval of Meeting Minutes: Motion by Barb Sills, seconded by Sue Smith, to approve the May 3, 2022 meeting minutes. All in favor. **Motion passed.**

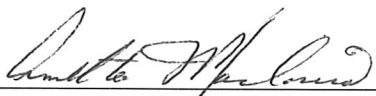
Toby Miller gave an overview of the cameras and security system on phones and monitor. The wi-fi is now set up and working at the Recreation Center and there is no drop in the signal anywhere in the building. Wi-fi works through the village's own equipment with firewalls. Office computers can be brought to the Recreation building and are connected to the server in the office. Police will patrol frequently and watch the app. The door alarm control box is on back order. Toby also explained the alarm system. Parking lot paving should be completed next week, weather permitting. 52 posts will be put up to protect the grass areas of the park. Catch basin will go in the center of the parking lot as well. The Recreation building would need to get downspout extensions to get water away from the walls but will need to wait until landscaping is complete. Not doing door controls for Ryan-Braden restrooms, as the cost was different than expected. Police Department is working on community relations to possibly hold movie nights at the park. Right now, they have a sound system. Commission members talked about looking into ordering a \$180 blow up screen for projecting the movie. Toby mentioned that the village will need to buy a motion picture license if it will be an on-going event. Equipment will need to be able to be used village-wide, not just for one department. Correspondence today from the mayor at 4:30pm about the use of the Recreation Center for the Summer Lunch Program. Communication between the mayor and the commission is important. If the commission had known that the Recreation Center was going to be used for the program, they would have requested cleaning services to come and thoroughly clean the building. The commission plans to get the restrooms cleaned and ready and want to see what Melissa's plan is for replacing the broken and dirty ceiling tiles. Annetta asked Toby to order wooden baseboard for the restrooms. BLRC would like to have a meeting at the Recreation Center on July 14th if it is ready. Possibly plan to remove the coat rack, as it can pose a hazard. Touch up inside paint. Call to see about getting cleaning done by a company once a week until more days are needed. Melissa emailed that she will send landscaping figures to the commission members soon. Annetta will follow up with Toby about ordering paint for the inside of the building. Temporary liquor license update – Kellie contacted the Division of Liquor Control and sent an email with info to Annetta that said for events hosted by a private group who rent the Rec Center or Pavilion, they may bring alcohol. It must not be sold in any fashion and the event must be by invitation only, not open to the public or people who just drop in. The Commission would have to set the requirements and expectations. For other events where alcohol would be sold or provided, an online F permit would need to be filled out and submitted that are good for 1,2,3, or 5 days at a time. Kellie will research the permit and what is required. Discussion was held about a grand opening open house for people to see the new Recreation Center with a 60th Anniversary theme. Barb found some history about it from 1962. It seems to be a long, drawn-out process for assessing a security deposit for rental, so the commission has decided to remove the security deposit and add \$25 to each permit cost. Barb condensed some pages of the rental application and will continue getting that together. One of the members mentioned that it is difficult to ask people to pay money to rent the Ryan-Braden Park shelter when there is constant profanity and vandalism there. The shelter could be available to Buckeye Lake residents for free and have the Pavilion as an option to rent somewhere nicer for a fee.

ADJOURNMENT: Motion by Barb Sills to adjourn the meeting, seconded by Sue Smith.

Motion passed unanimously. Meeting adjourned at 9:35 pm

NEXT MEETING: July 5, 2022 7:00pm at the Recreation Center


Samantha Torres, Acting Secretary for this meeting


Annetta Macedonia, Chairperson