

BUCKEYE LAKE VILLAGE COUNCIL MEETING
Held in Council Chambers, streamed live on Facebook
February 8, 2021
Meeting Minutes

Call to Order: By Council President Geiger at 7:05 p.m.

Pledge of Allegiance and Moment of Silence: Led by Council President Geiger

Roll Call: Present: Don Cable, Bill French, John Geiger,
Linda Goodman, John Lemmon, Kitty Zwissler

Mayor Peggy Wells

Absent: Melissa Beard

Staff Present: Mayor Peggy Wells; Jennifer Dennis, Clerk/Treasurer, Vicki Wardlow Police Chief; Toby Miller, Water Superintendent, Sue Wadley, Acting Clerk.

Approval of Council Meeting Minutes: Motion by Councilor Lemmon, seconded by Councilor Zwissler to approve the January 25, 2021 council meeting minutes.

Roll call vote: Yes: French, Geiger, Goodman, Lemmon, Zwissler, Cable

Abstain: None

Nays: None

Absent: Beard

Motion passed 6 -0

Approval of Clerk Treasurer's Report: Motion by Councilor French, seconded by Councilor Zwissler to approve the Treasurer's report dated February 3, 2021

Roll call vote: Yes: French, Geiger, Goodman, Lemmon, Zwissler, Cable

Abstain: None

Nays: None

Absent: Beard

Motion passed 6 -0

Appointments and Presentations: None

Council Standing Committee Reports:

Finance Committee: Held a short meeting. Next meeting will be Wednesday, 2/17/2021 @ 1:00 p.m. to review final permanent budget.

Public Safety Committee: No report.

Public Service Report: Met and reviewed eight (8) items. All should have received a handout of the items. Approved some items, ordinance to follow.

Rules: Nothing at this time.

Community Development: No report.

Personnel: Met this evening to review proposed changes to the employee handbook. Will continue at the next meeting.

Report of Council President:

1. Ohio Municipal League (OML) hosting two (2) upcoming webinars:
 - 1) Navigating Grants on 2/11/2021
 - 2) Exceptions to Public Records Law on 2/18/2021Employees, Department Heads, and Council are encouraged to attend. One-time fee for each training of \$125.00 regardless how many from the Village register and attend.
2. Citizen Comments: Discussion about when would be the best time to allow citizens to make comments on agenda items. Currently agenda allows for citizen comments at the end. Council discussed moving to the beginning so that they have an opportunity to take comments into consideration when voting on agenda items. Also, discussed best way to make agenda available to citizens to allow ample time to review the agenda before council meeting. Next meeting following roll call, citizen comments will take place. Also discussed using the website to make a public packet available and what to include (ex. Agenda, previous meeting minutes, ordinances).

Report of Mayor:

Mayor thanked Mike for his work as a part-time Clerk at the Police Department and for sanitizing the Municipal Building on a routine schedule and as needed. His presence helps the Police Department to be open more.

Thanks to Chief Wardlow, CERT program, council members for helping find a missing person a few weeks ago.

Thanks to Diana Seipel, Village Water Clerk, for helping out other areas while short staffed.

There is currently an open Office Clerk position with the Village. Applications are being accepted. An ad was placed in the Buckeye Lake Shopper. This position needs to have strong computer skills and will be assisting with Planning and Zoning as well as providing administrative support to other areas as needed.

Ordinances for 3rd Reading: none

Ordinances for 2nd Reading: none

Ordinance for 1ST Reading:

Ordinance 2021-04 – AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN ADR & ASSOCIATES, LTD AND THE VILLAGE OF BUCKEYE LAKE FOR LAND SURVEYING, CIVIL ENGINEERING, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE PARK STREET RETAINING WALL REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

Motion by Councilor French, seconded by Councilor Zwissler to suspend the rules.

Roll call vote: **Yes:** French, Geiger, Goodman, Lemmon, Zwissler, Cable
Abstain: None
Nays: None **Absent:** Beard Motion passed 6 -0

Motion by Councilor Zwissler, seconded by Councilor French to adopt Ordinance 2021-04

Discussion: included discussing the fact the road may need to be closed. The sooner this issue is addressed the better.

Roll call vote: **Yes:** French, Geiger, Goodman, Lemmon, Zwissler, Cable
Abstain: None
Nays: None **Absent:** Beard Motion passed 6 -0

Ordinance 2021-05 - AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN ADR & ASSOCIATES, LTD AND THE VILLAGE OF BUCKEYE LAKE FOR CIVIL ENGINEERING AND SERVICES FOR THE VILLAGE MUNICIPAL COMPLEX DEVELOPMENT.

Motion by Councilor French, seconded by Councilor Goodman to adopt Ordinance 2021-05, but was rescinded as this is only a first reading.

Discussion: Council decided some time ago to develop this piece of property. Minimal survey has been done of the property. Addition needs completed to determine storm water management needs before additional development can be completed on the property.

Council discussed this does not commit them but allows them to determine how the property can be utilized in the future.

Ordinance 2021-06 – AMENDING ORDINANCE 2020-65 TEMPORARY APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY.

Motion by Councilor Lemmon, seconded by Councilor French to suspend the rules.

Roll call vote: **Yes:** French, Geiger, Goodman, Lemmon, Zwissler, Cable

Abstain: None

Nays: None

Absent: Beard

Motion passed 6 -0

Discussion: Date correction from 2020 to 2021 needed.

Motion to Adopt by Councilor Lemmon, seconded by Councilor French

Roll call vote: **Yes:** French, Geiger, Goodman, Lemmon, Zwissler, Cable

Abstain: None

Nays: None

Absent: Beard

Motion passed 6 -0

Ordinance 2021-07 – AN ORDINANCE DECLARING CERTAIN PROPERTY NECESSARY FOR MUNICIPAL PURPOSE AND AUTHORIZING THE SAME BE PURCHASED FROM ANOTHER POLITICAL SUBDIVISION WITHOUT BID (PER ORC 735.053) AND DECLARING AN EMERGENCY.

Motion by Councilor French, seconded by Councilor Zwissler to suspend the rules.

Roll call vote: **Yes:** French, Geiger, Goodman, Lemmon, Zwissler

Abstain: None

Nays: Cable

Absent: Beard

Motion passed 5-1

Motion by Councilor Lemmon, seconded by Councilor Zwissler to adopt Ordinance 2021-07.

Discussion: Councilor Goodman expressed concern with not following normal procedure. We followed normal procedure when previously purchasing other two vehicles. Ordinance was not received by council members until 5 p.m. today. Not taking to committee meeting. Councilor Lemmon stated the Finance Committee had already appropriated funds to purchase another up to \$15,000.00. Council President Geiger stated he attempted to move to committee but without success.

Chief Wardlow spoke to why another vehicle was necessary due to an older unreliable vehicle in use and currently requires maintenance and new tires. Time was of the essence to purchase the vehicle and as the city of Whitehall would hold the vehicle for only a short period of time before opening it up to others to purchase. See Chief Wardlow's statement of explanation.

Roll call vote: **Yes:** French, Geiger, Goodman, Lemmon, Zwissler

Abstain: None

Nays: Goodman

Absent: Beard

Motion passed 5-1

RESOLUTIONS

Resolutions for 3rd Reading - none

Resolutions for 2nd Reading - none

Resolutions for 1st Reading - none

UNFINISHED BUSINESS - none

NEW BUSINESS - none

CITIZEN COMMENTS- Councilor Lemmon stated that a citizen requested the village consider starting a recycling program. Council President Geiger stated this topic would be added to old business next meeting for further discussion

Council Member Commitments

Councilor French – Nice to have been able to comment and talk.

Councilor Goodman - Thanked Diana for her extra help in the office. Also thanked Sue for her assistance on the Employee Handbook. Also thanked the community, CERT, Village employees for all the work during the search for the lost person. Linda stated the Buckeye Lake Library is working to find a way to reopen their doors. The Library plays a big role in the lives of kids and others in the community.

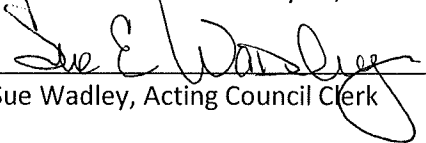
Councilor Lemmon – Stated he appreciates Councilor Cable and Councilor Goodman. Also spoke to the work Councilor Zwissler is doing for the community at the Harbor. He thanked the city of Whitehall for the Vehicle.

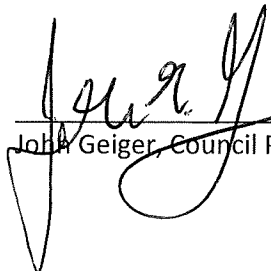
Councilor Zwissler – She agrees with Councilor Goodman on the role the Buckeye Lake Library plays in the community. She thanked LMH for providing a limited quantity of COVID vaccines at the Harbor. They were taken up very quickly. Councilor Zwissler is also working with the LC Health Dept to bring additional vaccines to Buckeye Lake in March.

Councilor Cable – Thanked Councilor Goodman and her team for the work on the employee handbook. He also talked about the activity on the Lake since the weather has been so cold and reminded everyone to be safe while on the Lake.

Motion to adjourn was made by Councilor Zwissler and seconded by Councilor French, with unanimous yeas. Meeting adjourned at 8:21pm.

NEXT MEETING: February 22, 2021


Sue Wadley, Acting Council Clerk


John Geiger, Council President

